

**CHELWOOD PARISH COUNCIL**

**MINUTES OF THE PARISH COUNCIL MEETING HELD AT CHELWOOD VILLAGE HALL, CHELWOOD ON TUESDAY 9<sup>th</sup> APRIL 2024 COMMENCING 7.30pm.**

**Present:** Cllrs Julie Glynn (Chair), Pat Harrison, Peter Jones and Alex Scholfield; also in attendance Alan Butcher (clerk)

24/04/1 - Apologies for absence. Cllr Lucy Sherborne, Cllr Sam Ross.

24/04/2 - Declarations of Interest:

Cllr Scholfield declared an interest in agenda item 24/04/5i

24/04/3 - Public Participation:

The Chairman will adjourn the meeting and allow a maximum of 15 minutes for public participation on matters included on the agenda only. No members of the public were present.

- i) Police report – no report received.
- ii) Report from Ward Councillor – no report received.

24/04/4 - Confirmation of the Minutes of previous meetings:

- i) That the Minutes of the Meeting held on 6<sup>th</sup> February 2024 be agreed and signed as a true record. This was so agreed and the minutes signed by the Chairman
- ii) That the Minutes of the extraordinary Meeting held on 28<sup>th</sup> February 2024 be agreed and signed as a true record. This was so agreed and the minutes signed by the Chairman

24/04/5 - Parish Council Response to Planning Applications

- i) 24/01124/NMA - My Barn, Main Road, Chelwood, Bristol, Bath And North East Somerset, BS39 4NN  
Non-Material amendment to application 23/03303/FUL (Erection of a single storey extension to the front and side elevation following demolition of an existing porch and car port.) B&NES advise that this application does not attract comments. Councillors agreed not to comment on the application.
- ii) Update on Fry's Bottom application 23/04785/FUL. Councillors noted that Clutton Parish Council had objected to the application.

24/04/6 - Parish Council Matters.

- i) Highways matters. Various blocked drains had been reported.
- ii) Refurbishment of notice board. In hand awaiting drier weather.
- iii) B&NES New Local Plan Consultation.  
Councillors were concerned that proposals for a substantial development near Burnett and Corston on the A39 would increase the volume of traffic through Chelwood. Cllr Glynn had received details of objections to the proposal submitted as part of the Local Plan consultation by Burnett, Corston and Marksbury. She would forward this to the clerk who would prepare a draft response to the consultation raising the matter of increased traffic through Chelwood. The draft response to be forwarded to Cllr Glynn for comments.

- iv) Defibrillator training. Cllr Sherborne had reported that she had viewed the video training and suggested an event in the village hall for the village. Cllrs agreed that, in the first instance, the video link should be circulated to the email list.
- v) Matters relating to the Village Hall:
  - a) West of England Rural Fund Community Grant administration. The final grant offer was awaited but it was understood that the full amount of the application had been agreed. Discussions were continuing about the type of roofing (slates or tiles) to be used and whether the existing structure was suitable for tiles.
  - b) Cllr Harrison reported that hall bookings were increasing.
- vi) Annual Parish Meeting – Feedback:
  - a) Speed indicator signs on A368. Clerk to write to Cllr Ross to ask if B&NES had a program for the installation of these devices.
  - b) Clearing vegetation from bank on A368. Cllrs Glynn and Harrison would speak to the landowner.
  - c) Chelwood roundabout signs – four signs fitted to the existing direction signs would be required. Clerk to write to Cllr Ross.
  - d) Village email list update. This was in hand.
  - e) No 3 Chelwood remained a problem with rodent infestation and overgrowth affecting adjoining properties. There was also the possibility of drugs being traded in the driveway. Clerk to write to Cllr Ross and contact the police.
- vii) Local Nature Recovery consultation. This was noted.

24/04/7 - Financial:

- i) Clerks salary for February and March 2024 - £392.90. This was agreed and a cheque raised.
- ii) Clerks Salary proposed change to monthly direct debit from May 2024. This was agreed and the relevant letter of authority signed by Cllrs Glynn and Harrison.
- iii) HMRC Tax payment. £77.60. This was agreed and a cheque raised.
- iv) ALCA annual subscription £71.48. This was agreed and a cheque raised.
- v) Ann Sherborne – APM expenses. It was agreed to reimburse £100.00. This was agreed and a cheque raised.
- vi) Draft Accounts for 2023/24 (prior to audit). These had been circulated.
- vii) AGAR Certificate of Exemption for 2023/24. The Parish Council fulfilled the exemption criteria; the Certificate was completed and signed by the Chairman and RFO.

24/04/8 - Matters of Report:

- i) Drinks expenses for the APM were £54.25. These will be reimbursed at the next meeting. There being no further business the meeting closed at 8.30pm

24/04/9 - Date and Time of Future Parish Council Meetings.

Thursday 23rd May 2024 (Annual PC meeting)  
Meetings commence at 7.30pm

**Alan Butcher.**

**Parish Clerk.**

**17<sup>th</sup> April 2024**

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